



Brooklyn Ballet School Policy for Children’s Classes

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Registration: Full Year & Semester Enrollment

- Pre-Ballet to Elementary Ballet II (age 3-7) students may register for the Fall or Spring semester or full academic year, September to June.
- Ballet I-IV, Modern & Choreography Workshop I-IV, and Jazz I/II & III/IV students must register for the full academic year, September to June.
- **New Ballet II-IV (age 10-17) students must attend a placement class prior to registering. Email info@brooklynballet.org to schedule your placement audition.**
- Visit [Brooklyn Ballet's website](#) to register via Sawyer, our online registration platform.
- Tuition may be paid in full or in monthly installments.
- Financial aid is available, upon request. Click [here](#) for the Financial Aid application. Email info@brooklynballet.org for more information.

Classes

- Age 3-4: Pre-Ballet
- Age 5: Elementary Ballet I
- Age 6-7: Elementary Ballet II
- Age 8-10: Ballet I, Modern I & Choreography Workshop, Jazz I/II
- Age 10-12: Ballet II & Pre-Pointe, Modern II & Choreography Workshop, Jazz I/II
- Age 13-15: Ballet III & Pointe, Modern III & Choreography Workshop, Jazz III/IV
- Age 15-17: Ballet IV & Variations, Modern IV & Choreography Workshop, Jazz III/IV

Level Placement & Student Progress Reports

- Pre-Ballet, Elementary Ballet I, and Elementary Ballet II students must be the age listed by September 18, 2023 to register. No placement audition required.
- Ballet I-IV, Modern I-IV & Choreography Workshop, and Jazz I/II & III/IV students must be the age listed by December 31, 2023 to register. A placement audition is required for all new Ballet II-IV students (age 10-17).
- Final level placements are at the discretion of BB Staff and based on the student's age, ability, and experience.
- Level I-IV students receive Student Progress Reports from each of their teachers at the end of the Fall and Spring semesters. At the end of the Spring semester, Level I-IV students will receive their level placement for the next academic year.
- Most students stay in the same level for 2 years.
- Students will be placed on pointe at the discretion of BB Staff.
- For student level placement concerns, email BB Staff at info@brooklynballet.org.

Late & Mid-Year Registration

- Late and/or mid-year registration will be considered at the discretion of BB School Staff & Faculty based on availability, enrollment, and student's previous dance experience.

- Fall Semester registration remains open until October 31, 2023 for Pre-Ballet to Elementary Ballet II (age 3-7), Ballet I (age 8-10), and Ballet II (age 10-12).
- Spring Semester registration remains open until February 29, 2024 for Pre-Ballet to Elementary Ballet II (age 3-7). Pre-Ballet to Elementary Ballet II (age 3-7) students must be the age listed by September 18, 2023 to register for the Spring Semester.
- Spring Semester registration for Ballet I & II (age 8-12) isn't guaranteed and will be considered upon request. **New Ballet I & II students must attend a placement class prior to registering.**
- Registration for Level III & IV (age 13-17) remains open for the entire academic year, September to June, and is based on the discretion of BB Staff & Faculty. **New Level III & IV students must attend a placement class prior to registering.**

Refunds & Cancellations

- All sales are final and non-refundable.
- Class credit may be considered upon request.
- Cancellations made less than 14 days before the start of the 1st class, are non-refundable and will receive a credit, minus a \$20 administrative fee. The credit may be used toward future classes and expires 1 year from the date of processing.

Pick Up & Drop Off

- Brooklyn Ballet is located at 160 Schermerhorn, Brooklyn, NY, 11201.
- Students must be dropped off and picked up at the Brooklyn Ballet School entrance through the double glass doors on the street level labeled "Brooklyn Ballet".
- Parents or caregivers aren't permitted to wait inside 160 Schermerhorn or Brooklyn Ballet studio/lobby before, during, or after class.
- Parents or caregivers aren't permitted to store strollers, large bags, or additional belongings in the BB School lobby at any time.

Tardiness

- Students must arrive in [BB Dress Code](#) for all classes.
- Students who arrive more than 15 minutes late, will be admitted to class and will physically participate at the teacher's discretion.
- Students who arrive more than 30 minutes late, will be admitted to class, observe the remainder of class, and complete the Student Observation Form.
- Students who are consistently late may jeopardize their involvement in BB School and Student Showcase.

Attendance, Missed Classes, and Make-Up Classes

- Students must attend all scheduled classes.

- Families must email BB Staff at info@brooklynballet.org of all missed classes.
- We can accommodate up to 3 missed classes per student per semester.
- We can accommodate up to 3 make-up classes per student per semester. Contact BB Staff at info@brooklynballet.org to schedule your student's make-up class.
- Students who miss more than 3 classes per semester may jeopardize their involvement in BB School and Student Showcase.
- Classes canceled due to inclement weather will be rescheduled by the end of the semester.

Brooklyn Ballet Dress Code

brooklynballet.org/school/childrens-classes/dress-code

- Students must arrive dressed in [BB Dress Code](#) for all classes.
- Bathrooms and changing rooms are available, if needed.
- Students may dress in accordance with their gender identity and gender expression.
- Students with long hair must have their hair in a bun or similar hairstyle that is secure and away from their face.
- Jewelry (long earrings, necklaces, bracelets, rings, and anklets) is not permitted.
- Skirts are only permitted for Ballet III & IV at the teacher's discretion.
- Warm-ups are permitted at the teacher's discretion.
- Tutus are not permitted.

Brooklyn Ballet School Studio Etiquette & Guidelines

- Students must remain quiet and calm while waiting in the BB School lobby before, during, and after class. Non-internet based activities, such as: reading, homework, and coloring are highly recommended.
- Specific in-studio guidelines are at the teachers' discretion. The following general in-studio guidelines apply to all students and classes:
 - Students should remain quiet during all classes.
 - Students should raise their hand when they have a question, comment, or concern and wait to be called upon by the teacher.
 - Students should remain standing during the entire class unless instructed by the teacher to sit down.
 - Students should notify the teacher at the beginning of class if they're sick, injured, or unable to fully participate.
 - Personal devices, such as: cell phones, smart watches, tablets, etc. are not permitted in the studio or to be used during class.
 - Students may only bring a water bottle into the studio. Personal items, backpacks, large bags, and scooters are not permitted in the studio.
 - Students should ask permission to go to the bathroom and/or water fountain. Street shoes or ballet slippers must be worn when going to the bathroom or water fountain.

- Pre-Ballet to Elementary Ballet II students must be escorted by BB Staff to/from the bathroom and water fountain at all times.
- Level I-IV students are permitted to go to the bathroom and/or water fountain unescorted.
- Students aren't permitted to lean and/or hang on the ballet barres.
- Students aren't permitted to touch and/or move the mirrors, shades, or gymnastic mats.
- Students aren't permitted to touch and/or adjust the in-studio sound system, laptop, or television.

Bathroom & Water Fountain

- Students should bring their own water bottle. Water fountains are available, if needed.
- Students should go to the bathroom before class.
- Students are permitted to go to the bathroom one at a time during class.
- All students, including Pre-Ballet to Elementary Ballet II, must be fully toilet trained.
- Pre-Ballet to Elementary Ballet II students will be escorted to/from the bathroom by BB Staff.
- BB Staff are available to assist Pre-Ballet to Elementary Ballet II students with getting dressed after going to the bathroom, if needed.
- Level I-IV students are permitted to go to the bathroom and/or water fountain unescorted.

Family Observation, *The Brooklyn Nutcracker*, and Student Showcase

- All classes will have their Family Observation the last week of the Fall Semester.
- Families are welcome to observe classes inside the studio, live on Zoom, or through Brooklyn Ballet's storefront windows.
- Spring Semester, Elementary Ballet I & II, Ballet I-IV, Modern I-IV & Choreography Workshop, and Jazz I/II & III/IV students will perform in Student Showcase at a local theater, exact location TBD.
- Spring Semester, Pre-Ballet students will have a 2nd Family Observation, instead of Student Showcase.
- While it's not required, students (age 8 and up) are encouraged to audition for Brooklyn Ballet's production of *The Brooklyn Nutcracker*.
- Final casting for *The Brooklyn Nutcracker* is not guaranteed and is at the discretion of BB Staff & the Artistic Director.

Communication & Social Media

- Families should refrain from communicating directly with BB School Faculty.
- For all questions and concerns, contact Brooklyn Ballet at info@brooklynballet.org or 718.246.0146.
- Students (age 3-17) are not permitted to communicate with BB School Faculty or Staff on social media, including but not limited to Instagram, Facebook, Snapchat and Tik Tok.

Media Release

- Brooklyn Ballet reserves the right to photograph and video all classes and performances for promotional purposes.
- If you do not want your student to be photographed or recorded, please notify BB Staff.

Private Lessons

- Private lessons with BB Faculty are available upon request. Email info@brooklynballet.org to schedule all private lessons.
- Families must contact BB Staff to schedule private lessons with BB Faculty, whether the lesson takes place at Brooklyn Ballet studio or another location.

Contact Information

Brooklyn Ballet School
160 Schermerhorn Street
Brooklyn, NY 11201

Phone: 718.245.0146
Email: info@brooklynballet.org

In-Person Hours:
Monday-Friday, 3:30-8:30pm
Saturday 8:30am-6pm
Sunday, 3:30-6pm

Brooklyn Ballet School Staff
Alison Mixon, Associate Director
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