



# BROOKLYN BALLET

## Brooklyn Ballet School Policy for Children's Classes

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## Registration: Full Year & Semester Enrollment

- Pre-Ballet I to Elementary Ballet II (age 3-7) students may register for the Fall or Spring semester or full academic year, September to June.
- Ballet I-IV, Modern & Contemporary I-IV, and Jazz I-IV students must register for the full academic year, September to June.
- **New Ballet II-IV (age 10-17) students must attend a placement class prior to registering. Email [info@brooklynballet.org](mailto:info@brooklynballet.org) to schedule your placement audition.**
- Visit [Brooklyn Ballet's website](#) to register via Sawyer, our online registration platform.
- Tuition may be paid in full or in monthly installments.
- Financial aid is available, upon request. Click [here](#) for the Financial Aid application. Email [info@brooklynballet.org](mailto:info@brooklynballet.org) for more information.

## Classes

Students must be the age listed by September 15, 2025.

- Age 3-4: Pre-Ballet I
- Age 4-5: Pre-Ballet II
- Age 5-6: Elementary Ballet I
- Age 6-7: Elementary Ballet II, Elementary Ballet II / Ballet I
- Age 8-10: Ballet I, Modern & Contemporary I, Jazz I/II
- Age 10-12: Ballet II & Pre-Pointe, Modern & Contemporary II, Jazz I/II, Jazz II/III
- Age 13-15: Ballet III & Pointe, Modern & Contemporary III, Jazz II/III
- Age 15-17: Ballet IV & Variations, Modern & Contemporary IV, Jazz II/III, Jazz IV

## Level Placement & Student Progress Reports

- Pre-Ballet I, Pre-Ballet II, Elementary Ballet I, and Elementary Ballet II students must be the age listed by September 15, 2025 to register. No placement audition required.
- Ballet I-IV, Modern I-IV, and Jazz I-IV students must be the age listed by September 15, 2025 to register. A placement audition is required for all new Level II-IV students (age 10-17).
- Final level placements are at the discretion of Staff and based on the student's age, ability, and experience.
- Level I-IV students receive Student Progress Reports from each of their teachers at the end of the Fall and Spring semesters. At the end of the Spring semester, Level I-IV students will receive their level placement for the next academic year.
- Most students stay in the same level for 2 years.
- Students will be placed on pointe at the discretion of Staff.
- For student level placement concerns, email Staff at [info@brooklynballet.org](mailto:info@brooklynballet.org).

## Late & Mid-Year Registration

- Late and/or mid-year registration will be considered at the discretion of School Staff & Faculty based on availability, enrollment, and student's previous dance experience.
- Fall Semester registration remains open until October 31, 2025 for Pre-Ballet I to Elementary Ballet II (age 3-7), Ballet I (age 8-10), and Ballet II (age 10-12).

- Spring Semester registration remains open until February 28, 2026 for Pre-Ballet I to Elementary Ballet II (age 3-7). Pre-Ballet I to Elementary Ballet II (age 3-7) students must be the age listed by September 15, 2025 to register for the Spring Semester.
- Spring Semester registration for Level I & II (age 8-12) isn't guaranteed and will be considered upon request. **New Level I & II students must attend a placement class prior to registering.**
- Registration for Level III & IV (age 13-17) remains open for the entire academic year, September to June, and is based on the discretion of Staff & Faculty. **New Level III & IV students must attend a placement class prior to registering.**

## Refunds & Cancellations

- All sales are final and non-refundable.
- Class credit may be considered upon request.
- Cancellations made less than 14 days before the start of the 1st class, are non-refundable and will receive a credit, minus a \$20 administrative fee. The credit may be used toward future classes and expires 1 year from the date of processing.

## Pick Up & Drop Off

- Brooklyn Ballet is located at 160 Schermerhorn, Brooklyn, NY, 11201.
- Students must be dropped off and picked up at the Brooklyn Ballet School entrance through the double glass doors on the street level labeled "Brooklyn Ballet".
- Parents or caregivers aren't permitted to wait inside 160 Schermerhorn or Brooklyn Ballet studio/lobby before, during, or after class.
- Parents or caregivers aren't permitted to store strollers, large bags, or additional belongings in the School lobby at any time.

## Tardiness

- Students must arrive in [BB Dress Code](#) for all classes.
- Students who arrive more than 15 minutes late, will be admitted to class and will physically participate at the teacher's discretion.
- Students who arrive more than 30 minutes late, will be admitted to class, observe the remainder of class, and complete the Student Observation Form.
- Students who are consistently late may jeopardize their involvement in the School and Student Showcase.

## Attendance, Missed Classes, and Make-Up Classes

- Students must attend all scheduled classes.
- Families must email [info@brooklynballet.org](mailto:info@brooklynballet.org) of all missed classes.
- We can accommodate up to 3 missed classes per student per semester.
- We can accommodate up to 3 make-up classes per student per semester. Contact Staff at [info@brooklynballet.org](mailto:info@brooklynballet.org) to schedule your student's make-up class.
- Students who miss more than 3 classes per semester may jeopardize their involvement in the School and Student Showcase.
- Classes canceled due to inclement weather will be rescheduled by the end of the semester.

## Brooklyn Ballet Dress Code

[brooklynballet.org/school/childrens-classes/dress-code](http://brooklynballet.org/school/childrens-classes/dress-code)

- Students must arrive dressed in [BB Dress Code](#) for all classes.
- Bathrooms and changing rooms are available, if needed.
- Students may dress in accordance with their gender identity and gender expression.
- Students with long hair must have their hair in a bun or similar hairstyle that is secure and away from their face.
- Jewelry (long earrings, necklaces, bracelets, watches, smart watches, rings, and anklets) is not permitted.
- Skirts are only permitted for Ballet III & IV at the teacher's discretion.
- Warm ups are permitted at the teacher's discretion.
- Tutus are not permitted.

## Brooklyn Ballet School Studio Etiquette & Guidelines

- Students must remain quiet and calm while waiting in the School lobby before, during, and after class. Non-internet based activities, such as: reading, homework, and coloring are highly recommended.
- Specific in-studio guidelines are at the teachers' discretion. The following general in-studio guidelines apply to all students and classes:
  - Students should remain quiet during all classes.
  - Students should raise their hand when they have a question, comment, or concern and wait to be called upon by the teacher.
  - Students should remain standing during the entire class unless instructed by the teacher to sit down.
  - Students should notify the teacher at the beginning of class if they're sick, injured, or unable to fully participate.
  - Personal devices, such as: cell phones, smart watches, tablets, etc. are not permitted in the studio or to be used during class.
  - Students may only bring a water bottle into the studio. Personal items, backpacks, large bags, and scooters are not permitted in the studio.
  - Students should ask permission to go to the bathroom and/or water fountain. Street shoes or ballet slippers must be worn when going to the bathroom or water fountain.
  - Pre-Ballet I to Elementary Ballet II students must be escorted by Staff to/from the bathroom and water fountain at all times.
  - Level I-IV students are permitted to go to the bathroom and/or water fountain unescorted.
  - Students aren't permitted to lean and/or hang on the ballet barres.
  - Students aren't permitted to touch and/or move the mirrors, shades, or gymnastic mats.
  - Students aren't permitted to touch and/or adjust the in-studio sound system, laptop, or television.

## Bathroom & Water Fountain

- Students should bring their own water bottle. Water fountains are available, if needed.

- Students should go to the bathroom before class.
- Students are permitted to go to the bathroom one at a time during class.
- All students, including Pre-Ballet I to Elementary Ballet II, must be fully toilet trained.
- Pre-Ballet I to Elementary Ballet II students will be escorted to/from the bathroom by Staff.
- Staff are available to assist Pre-Ballet I to Elementary Ballet II students with getting dressed after going to the bathroom, if needed.
- Level I-IV students are permitted to go to the bathroom and/or water fountain unescorted.

### **Family Observation, *The Brooklyn Nutcracker*, and Student Showcase**

- All classes will have their Family Observation the last week of the Fall Semester.
- Families are welcome to observe classes inside the studio or through Brooklyn Ballet's storefront windows.
- Spring Semester, Elementary Ballet I & II, Ballet I-IV, Modern I-IV, and Jazz I-IV students will perform in Student Showcase at a local theater, exact location TBD.
- Spring Semester, Pre-Ballet I & II students will have a 2nd Family Observation, instead of Student Showcase.
- While it's not required, students (age 8 and up) are encouraged to audition for Brooklyn Ballet's production of *The Brooklyn Nutcracker*.
- Final casting for *The Brooklyn Nutcracker* is not guaranteed and is at the discretion of Staff & the Artistic Director.

### **Communication & Social Media**

- Families should refrain from communicating directly with Faculty.
- For all questions and concerns, contact Brooklyn Ballet at [info@brooklynballet.org](mailto:info@brooklynballet.org) or 718.246.0146.
- Students (age 3-17) are not permitted to communicate with Faculty or Staff on social media, including but not limited to Instagram, Facebook, Twitter/X, Snapchat and/or Tik Tok.

### **Media Release**

- Brooklyn Ballet reserves the right to photograph and video all classes and performances for promotional purposes.
- If you do not want your student to be photographed or recorded, please notify Staff.

### **Private Lessons**

- Private lessons with Faculty are available upon request. Email [info@brooklynballet.org](mailto:info@brooklynballet.org) to schedule all private lessons.
- Families must contact Staff to schedule private lessons with Faculty, regardless if the lesson takes place at Brooklyn Ballet studio or another location.

## Contact Information

### Brooklyn Ballet School

160 Schermerhorn Street  
Brooklyn, NY 11201

Phone: 718.245.0146

Email: [info@brooklynballet.org](mailto:info@brooklynballet.org)

In-Person Hours:

Monday-Friday, 3:30-8:30pm

Saturday 8:30am-6:30pm

Sunday, 3:30-6:30pm

### Brooklyn Ballet School Staff

Alison Mixon, Associate Director  
[alisonmixon@brooklynballet.org](mailto:alisonmixon@brooklynballet.org)

Isoke Days, School Administrator  
[isokedays@brooklynballet.org](mailto:isokedays@brooklynballet.org)

Mariela Olivan, School Receptionist  
[marielaolivan@brooklynballet.org](mailto:marielaolivan@brooklynballet.org)